



Covid19 Risk assessment

Company name: HASLEMERE SUN CLUB

Assessment carried out by: HSC COMMITTEE

Date of next review: 01/10/2020

Date assessment was carried out: 10/07/2020

| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | When is the action needed by? | Done |
|---|--|---|--|---|-------------------------------|------------|
| Entrance to Club Premises Combination Lock touched by all members entering club grounds | Any one entering the club premises may pick up infection | Asking people to wash their hands and use sanitiser | Provide Sanitiser on the welcome table by the bottom toilets for all members and visitors to use if not already brought by the member/visitor. Also ask all members/visitors to sign register to confirm attendance and hands cleaned. | All club members and visitors to the club | With immediate effect | 11/07/2020 |

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| Hand Rails up the hill | Anyone using the handrail as support to get up the club- probably used more by those deemed to be more vulnerable. | Advising members/visitors to not use unless wearing suitable gloves or to sanitise hands after touching. | Warnings to be provided at entrance to club or at the top and bottom of the handrails. | All club members and visitors to the club | With immediate effect | 11/07/2020 |
| Pavilion – Too many people within the food preparation area Too many people in the clubhouse not maintaining a 2 metre distance. | Anyone entering the pavilion may come into contact with an infectious person | Restricting the number of people in the pavilion to 1 household/person at a time behind the kitchen counter. Removal of tea towels and asking members to clear up after themselves | Restrict food preparation to a minimum. Only 1 household/person allowed in area between sink and kitchen galley. | All club members and visitors | With immediate effect | 01/05/2020 |

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|---|------------------------------|--|--|------------------------------------|---------------------------------|------------|
| Swimming Pool – Too many members in the pool at any one time | Anyone entering the pool | Restricting the number of members using the pool to a maximum of 2 households at any one time, or 2 individuals | When busy ensure the pool is only used for swimming and not for chatting. All inflatables to be banned from the pool. Slide also not to be used. Social distancing to be maintained in pool at ALL TIMES | All club members and visitors | With Immediate effect | 10/07/2020 |
| Toilets – Risk of infection between members using the facilities | Anyone using the toilet | Signage on the toilet door advising to clean hands before and after use | No further action | All club members and visitors | Now until the end of the season | 01/05/2020 |
| Showers – Risk of infection between members using the facilities | Anyone using the showers | Signage in shower area asking for facilities to be cleaned before and after use. There is also a requirement to shower before entering the pool. | Checks to make sure this is being adhered to. | All club members and visitors | Now until the end of the season | 01/05/2020 |

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| <p>Changing Rooms - Members and visitors getting changed in close proximity to each other</p> | <p>Anyone using the changing rooms and lockers</p> | <p>Advising visitors and members to change on the lawn (which goes against club guidelines but deemed to be the appropriate action at this time)</p> | <p>Keep the Changing Rooms locked, except for Access for locker users only. Sanitiser/wipes to be provided.</p> | <p>All members and visitors to adhere to closure of changing room and to leave shed locked</p> | <p>Now until the end of the season</p> | <p>09/07/2020</p> |
| <p>Outbreak of Covid19 at the club There is a risk that somebody at the club is tested and has a positive test for Covid</p> | <p>Anyone at the club on the day that the club member/visitor was in attendance at the club.</p> | <p>Provide a register at the entrance to the club for all members in attendance at the club on any given day to sign and tick form to confirm hands cleaned/sanitised. Register held by the bottom toilet sink.</p> | <p>Ensure that it is communicated to members that they have to sign the register on all occasions they are in attendance at the club, so that we can easily trace anyone who may have come into contact with the infected person</p> | <p>Everyone both members and visitors. For non members obtain a contact number if not already held.</p> | <p>Now until the end of the season</p> | <p>09/07/2020</p> |
| <p>Club Socials Risk of too many people from too many households in close proximity to each other</p> | <p>Risk of cross infection</p> | <p>All Club socials for the time being are cancelled</p> | <p>Possibly cancel all socials for the 2020 season</p> | <p>Club Committee to review on an on going basis</p> | <p>With immediate effect until further notice</p> | <p>10/07/2020</p> |
| <p>Chalet Use – risk of cross infection if chalets are shared.</p> | <p>Risk of cross infection</p> | <p>Nothing</p> | <p>Chalets only to be used by chalet owners, no renting out or usage by anybody else who is not a club member</p> | <p>All club members and visitors</p> | <p>Now until the end of the season.</p> | <p>10/07/2020</p> |



More information on managing risk: www.hse.gov.uk/simple-health-safety/risk/

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